TOWN OF CLAYTON FIRE DISTRICT MEETING MINUTES
OF THE REGULAR MONTHLY MEETING
May 13,2026 at 7:00 PM
Clayton Meeting Room

1. **Call Regular Meeting to Order at 7:00 pm**
2. **Pledge of Allegiance**
3. **Roll Call:**
    1. Commissioners present-Taylor, Haver, Matthews, Morgia, Barton, Johnson, District Treasurer/Secretary Lapierre. Excused-Dickey
    2. Others present-District Chief Josh Reome, Michael Patchen
4. **Agenda Amendments-**Lawn Care
5. **Approval of Minutes - Discussion & Action:**
    1. Motion made by Commissioner Johnson to approve April 8, 2026 meeting minutes, seconded by Commissioner Barton. Carried.
6. **Approval of Abstract–**Motion to approve abstract, with the exception of Christman Fuel pending further review, by Commissioner Haver, seconded by Commissioner Johnson. Carried.
7. **Financial Reports - Treasurer**
    1. Monthly Financial Update & Reports for April 2026
        i. Luci to provide details of 2025 Marine Equipment expenses to Justin Taylor for reimbursement from the Clayton VFD.
        ii. Review 2026 Marine expenses and reclass within the software, if needed.
    2. Scott's Lawncare-Wishes to continue services in 2026. Motion by Commissioner Matthews, seconded by Commissioner Morgia put out an RFP for lawncare for the 2026 season. Bids are due by 5 pm June 1, 2026, at which time the secretary will open the bids and send the information to the board of commissioners. Bids will be awarded at the next regular monthly meeting on June 10, 2026. Carried.
8. **Correspondence-**
    3. Motion made by Commissioner Haver, seconded by Commissioner Johnson to put out an RFP for two new doors on Station 1. Bids are due by 5 pm June 1, 2026, at which time the secretary will open the bids and send the information to the board of commissioners. Bids will be awarded at the next regular monthly meeting on June 10, 2026. Carried.

a. **District Chief's Report:**
    1. 21 calls in April
    2. Solar Energy Reading 5/8/26 Bank #1-138319, Bank #2- 134803, Bank #3- 138694
    3. Training Report – provided in chief's report
    4. Apparatus Updates - provided in chief's report
    5. Purchase Requests:
        a. Turnout Gear-A5136-2 sets (coats & pants only)
            i. MES $7,143.16
            ii. Jerome $7,300.00

        Motion made by Commissioner Barton, seconded by Commissioner Haver to approve the purchase of 2 sets of turnout gear from MES at a cost of $7,143.16. Carried.
    6. Rules & Regulations-Discussion on membership. Board will schedule a meeting with our attorney. Board and department will get together a list of questions for the meeting and email them to Luci.
    7. Cadet Program-working on a program for 14–16-year-olds. Discussion. Add to list of questions for meeting with attorney.
    8. Definition of a foreman and responsibilities of lieutenants.

9. **Policies:**
    1. Camera, Key Fob Data, Media Retention Policy-nothing new to report
10. **Old Business:**
    1. Grants – can close out AFG now that RIT training is not completed. Josh is working on acquiring a training company.
    2. Depauville Station Committee – nothing new to report
    3. Social Hall Roof - Commissioner Morgia read that awards may not come out until November. Roof had repairs and there have not been any leaks.
    4. IT Updates – nothing new to report
    5. RIT Training Follow-up – training completed last Thursday
    6. Replacement of 14-5-2 – Scott Johnson update board. Made progress payment. Midwest sent a list of equipment needed to ship for installation.
    7. Fleet & Equipment Manager - Josh appointed Ben Barton at the request of the Board of Commissioners.
11. **New Business:**
    1. Resignation-Daniel Lowe-Motion made by Commissioner Johnson, seconded by Commissioner Barton to accept Danial Lowe's resignation with regret. Carried. Chief Reome updated the board on the new structure of scheduling training and input of records.
12. **Public Comment-**Mike Patchen attends many meetings. As a member of the public, it would be nice to have shared information to understand what is being discussed, such as the chief's report.
13. **Other Business-**Commissioner Barton commended Mike Patchen on Thursday night work detail.
14. **Adjourn-** Motion made by Commissioner Barton to adjourn at 8:20, seconded by Commissioner Matthews. Carried.