

**TOWN OF CLAYTON FIRE DISTRICT MEETING MINUTES
OF THE REGULAR MONTHLY MEETING
May 14, 2025 at 7:00 PM
Clayton Meeting Room**

- 1. Call Regular Meeting to Order at 7:00 pm**
- 2. Pledge of Allegiance**
- 3. Roll Call:**
 - a. Commissioners present-Taylor, Dickey, Barton, Matthews, Lowe, Haver, Johnson, District Treasurer/Secretary Lapierre.
 - b. Others present-District Chief Reome
- 4. Agenda Amendments-FOIL Request & Policy, discuss whether to continue 6:30 pm invitation for open discussion with line officers, overhead doors Station1**
- 5. Approval of Minutes - Discussion & Action-Motion made by Commissioner Johnson to approve April 9, 2025 Regular Meeting minutes with changes, seconded by Commissioner Barton. Carried.**
- 6. Approval of Abstract-Motion to approve abstract by Commissioner Barton seconded by Commissioner Lowe. Carried. Luci will contact White's Lumber and have them add a "job name" feature to our account.**
- 7. Financial Reports - Treasurer**
 - a. Monthly Financial Update & Reports for April 2025
 - b. Updated board on fuel charges for 14-1-2 and my discussion with Savarah at the Town Office. Waiting on rebilling from Town before submitting payment.
- 8. Correspondence-received and read FOIL request received 5/12/25. Luci will mail the request regular mail as well as reply to the email for the FOIL request. Justin will reach out to Atty Butler for guidance on completing request.**
- 9. District Chief's Report**

21 calls in April
Solar Energy Reading-Bank #1 129507, Bank #2 126251, Bank#3 129936
Training Report-covered in report
Apparatus Updates-all in service-covered in report
Uniform Policy-Josh has a few that need uniforms. Some discussion between him and Scott. Scott will resend policy draft for review.
Property Waiver for donated houses-Josh found a draft in the Pinsky book and will send out to the commissioners.
Apparatus Rear Window Tinting-Board supports the completion of tinting the rear windows of the apparatus.
Station 1 Captain-Current captain, Jared Wagoner, has resigned via text message after returning equipment. Motion by Commissioner Dickey to approve resignation of Jared Wagoner, seconded by Commissioner Haver. Carried.
Motion by Commissioner Dickey to appoint Mike Patchen as interim Station 1 Captain until elections, seconded by Commissioner Matthews. Carried.
First Responder Program-Meeting May 15, 2025 with Corey Dorchester and TIERS.
Purchase Requests: none
- 10. Policies**
 - a. Rules & Regulations-Committee Update-no meeting last month. Will meet again in June.
 - b. FOIL Policy-Motion made by Commissioner Barton to adopt FOIL Policy v1, seconded by Commissioner Johnson. Carried.
- 11. Old Business**
 - a. Board support to go back to meeting times of 7:00 pm

- b. Grants-Josh Reome-AFG Grant is being reviewed
- c. Depauville Station Committee-Scott Johnson-met with Adam Powers to talk about a general outline. Using their contractors' the quote is \$1.2M. That would change by using Town services where possible. Scott has updated drawings. Next step is a draft agreement for board and counsel review and guidance.
- d. Fire Boat Update-Scott Johnson-Boat is back. Metal Craft has a list of repairs still needed. Waiting on invoice of work completed and return of deposit money.
- e. Overhead Doors-there have been some issues with the photo eyes to be able to close the doors. Scott spoke with Dave Seymour for an alternative. The four emergency bays will be changed and update the generic 3-button closures for \$1400. Motion by Commissioner Dickey to have work completed, seconded by Commissioner Barton. Carried.
- f. Clerical Support for the District Chief-tabled for research into records access.
- g. Phase 2 Security Plan-Motion made by Commissioner Haver to approve purchase of Phase 2 cameras at \$1000, seconded by Commissioner Johnson. Carried
- h. EAP PIVOT-\$26/pp annually to allow access to all the benefits. Motion made by Commissioner Matthews to approve 10-member access until more is needed, seconded by Commissioner Dickey. Carried.
- i. LOSAP Program-nothing new
- j. Social Hall Roof RFPs-Scott needs to rebuild the RFP after a software malfunction lost his draft. Scott will put the RFP out once built. Motion by Commissioner Barton to purchase Adobe Software, seconded by Commissioner Matthews. Carried.
- k. Follow-up on Written Reprimand-member has agreed to take recommended class.

12. New Business-none

13. Public Comment-none

14. Other Business-

- a. Commissioner Dickey will not be able to attend the June meeting.

15. Adjourn- Motion made by Commissioner Barton to adjourn at 9:03 pm, seconded by Commissioner Haver. Carried.