

**TOWN OF CLAYTON FIRE DISTRICT MEETING MINUTES  
OF THE REGULAR MONTHLY MEETING  
November 12, 2025 at 7:00 PM  
Clayton Meeting Room**

**1. Call Regular Meeting to Order at 7:00**

**2. Pledge of Allegiance**

**3. Roll Call:**

- a. Commissioners present-Taylor, Barton, Johnson, Lowe, Matthews, Haver, District Treasurer/Secretary Lapierre. Absent: Dickey
- b. Others present- District Fire Chief Josh Reome

**4. Agenda Amendments – Hyde Stone Quote, Social Hall Roff**

**5. Approval of Minutes - Discussion & Action-**Motion made by Commissioner Barton to approve October 21, 2025 regular Meeting minutes with correction, seconded by Commissioner Johnson. Carried.

**6. Approval of Abstract–**Motion by Commissioner Barton to approve abstract as presented, seconded by Commissioner Matthews. Carried.

**7. Financial Reports - Treasurer**

- a. Monthly Financial Update & Reports for October 2025

**8. Correspondence-**

**9. District Chief's Report**

17 calls in October

Solar Energy Reading-11/12/2025-Bank #1 135936 Bank#2 132521 Bank #3 136378

Training Report: provided in report

Apparatus Updates: provided in report

Apparatus Repair: Genesis Spreaders-Quote from Howell Rescue Systems \$2,952.00. Motion by Commissioner Barton to approve repairs, seconded by Commissioner Matthews. Carried.

Purchase Requests:

- 1) Ice Water Rescue Suits Model Imperial IR1500-Qty 2-A5135-Life Raft & Survival Equipment \$1830.00; Hamilton Marine \$1898.97; Landfall Navigation \$1,975.00. Motion by Commissioner Barton to approve purchase from Life Raft & Survival Equipment at \$1830.00, seconded by Commissioner Haver. Carried.

Discussion on Ice Rescue equipment for Depauville station.

Grants-nothing new on FEMA. DEC opened today-50/50 match

Kevin Warren expressed interest in chairing banquet committee.

**10. Policies**

- a. Rules & Regulations-Commissioner Johnson made the board aware of an error in v9 which will be corrected and titled v9.1. Motion made by Commissioner Matthews to add back "Truck Company Operations add asterisk back that it is a highly recommended course", seconded by Commissioner Lowe. Carried.
- b. Camera, Key Fob Data & Media Retention Policy-tabled

**11. Old Business**

- a. Grants-nothing new to report
- b. Depauville Station Committee-nothing new to report
- c. Social Hall Roof-Invoice for Repairs-Labor & materials donated by LP Builders in the amount of \$350.00. LP Builders submitted a quote for the roof replacement based on the bid specs in the amount of \$148,850.00. Discussion on alternative options.
- d. Adobe Purchase-approved 11/9/25- read Ethan's update to board
- e. Website .gov-read Ethan's update to board

- f. Bond Counsel-Hawkins Engagement Letter/Retainer-Motion by Commissioner Barton to have Commissioner Taylor sign Engagement letter and pay retainer of \$2,250.00, seconded by Commissioner Johnson. Carried.
- g. Company Elections-Located in Clayton, 1<sup>st</sup> Thursday in December. Letters of interest have been submitted for review of eligibility. Two company Presidents and Commissioner Matthews will meet to review all applicants' eligibility.
- h. District Elections-Tuesday, December 9 from 6:00 – 9:00 PM. Notice to submit letters of interest have been posted on the District and the Town websites. Public notice will be in the TI Sun on 11/12/25. Three of the four election inspectors have confirmed. Three letters of interest received to date.
- i. Fire Boat True-up of repairs/amount left on deposit-Treasurer needs an invoice for work that was completed showing remaining deposit left on hand with MetalCraft Marine. Scott Johnson will contact vendor.

**12. New Business**

- a. Hyde Stone Quote-Replacement of boiler heat exchanger front plate at Clayton Station \$850.90. Motion made by Commissioner Matthews to approve repair, seconded by Commissioner Haver. Carried.

**13. Public Comment**-none

**14. Other Business**-Cancer Insurance premium \$3,055.00. Scott will get the worksheet to the insurance agent, and an invoice will follow.

**15. Adjourn**- Motion made by Commissioner Lowe to adjourn at 8:45 pm, seconded by Commissioner Johnson. Carried.