

**TOWN OF CLAYTON FIRE DISTRICT MEETING MINUTES
OF THE REGULAR MONTHLY MEETING
September 10, 2025 at 7:00 PM
Clayton Meeting Room**

1. Call Regular Meeting to Order at 7:03 pm

2. Pledge of Allegiance

3. Roll Call:

- a. Commissioners present-Taylor, Dickey, Barton, Matthews, Haver, District Treasurer/Secretary Lapierre. Excused: Lowe, Johnson
- b. Others present- District Fire Chief Josh Reome, Dale Harvey

4. Agenda Amendments- Request for Executive Session made by Commissioner Matthews, Town of Orleans mutual aid, Katie Day request

5. Approval of Minutes - Discussion & Action-Motion made by Commissioner Barton to approve August 13, 2025 regular Meeting minutes with correction, seconded by Commissioner Matthews. Carried.

6. Approval of Abstract-Motion by Commissioner Matthews to approve abstract with addition of Law Officers of Mark Butler and Bruce Matthews training mileage upon receipt of a corrected voucher, seconded by Commissioner Dickey. Carried.

7. Financial Reports - Treasurer

- a. Monthly Financial Update & Reports for August 2025

8. Correspondence-

9. District Chief's Report

29 calls in August

Solar Energy Reading-9/10/2025-Bank #1 134288 Bank#2 130958 Bank #3 134818

Training Report:

All Training has been entered into REDnmX. If you think you are missing training hours please contact LT Lowe and make sure he has copies of the certificates, sign-in sheets, or other proof of attendance. We need these documents to put into personnel files.

NYS Fire Police training completed by: Mike Cary Bruce Matthews Deb Farmer

Apparatus Updates:

Work is being done to 14-7-4 and 14-1-3 that was pre-approved

Air compressor 14-5-2

Apparatus PMs Hose Test done on 14-1-3 LDH

Quotes on PM's from Colden (\$20,675.00) and VanderMolen (\$20,679.00) reviewed.

Chief recommends VanderMolen. Motion by Commissioner Barton to approve PM's by VanderMolen with additional money to come from budget line A5170, seconded by Commissioner Haver. Carried.

Fire Prevention week & supplies discussed. Approved to order additional supplies.

Chief would like to do something for the neighboring departments out of remaining banquet monies.

Clayton Station Captain Mike Patchen has started Thursday nights as duty night.

Purchase Requests:

Ice Rescue Boat & Quick Fill Kit-(A5161)-NRS \$3278.46, Rock n Rescue \$3494.65, Landfall \$3344.95. Motion by Commissioner Chris to purchase from NRS at a cost of \$3278.46, seconded by Commissioner Matthews. Carried.

Annual Review in Class A's will be at the annual banquet.

Motion by Commissioner Barton to accept new member Micheal Gilrain - Clayton Company, seconded by Commissioner Dickey. Carried.

10. Policies

- a. Rules & Regulations-v9-tabled-Justin will get a clean version and send it out to the board of commissioners
- b. Camera, Key Fob Data & Media Retention Policy-Chair, Company Presidents and IT suggested access-tabled

11. Old Business

- a. Grants- Josh Reome-AFG inquiry on awards
- b. Depauville Station Committee-nothing new to report
- c. Phase 2 Security Plan Update-Josh Reome-Cameras are in stock and Ethan will be ordering this week
- d. LOSAP Program-discussed during Policies 10.a.
- e. Social Hall Roof-Bid Advertisement Update-Luci LaPierre-no bids received. Commissioner Barton to reach out to some area contractors.
- f. Adobe-Denied discounted rate for non-profit. Ethan is requesting a review.

12. New Business

- a. Approve Proposed Budget for 2026-Motion by Commissioner Barton to approve proposed budget in the amount of \$660,194.90, seconded by Commissioner Haver. Carried.
- b. Town of Orleans Mutual Aid-Justin Taylor-Request for replacement cost of \$1431.25 of hose, nozzle and fire hook damaged at Hebrecht Rd fire. Forwarded quote to our insurance company.
- c. District Officer Elections-Justin Taylor-Luci to send a letter out to company presidents. Presidents should request a letter of interest by October 15, 2025 and form a committee to review eligibility prior to elections.
- d. DMV LENS-Approved are Justin Taylor, District Chief, Luci LaPierre
- e. Request from Katie Day to hold an after-school program in the meeting room on Tuesday's and Thursday's from 2:45-5:00 PM. Motion by Commissioner Barton to approve request, seconded by Commissioner Dickey. Carried.
- f. Generator in Depauville-Generator is back. Motion made by Commissioner Dickey that a pad and securing bolt be paid for by Depauville Company, seconded by Commissioner Barton. Carried.

13. Public Comment-none

14. Other Business-Discussion on District Officer election procedures for clarification.

Chairperson Matthews entertained a motion to enter Executive Session for the purpose of discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or persons.

Motion made by Commissioner Matthews seconded by Commissioner Barton to enter Executive Session, inviting the Clayton Station Officers to be present for the purpose of discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or persons.

The vote was 7 in favor and 0 against with 0 abstentions.

Commissioner Haver-aye

Commissioner Matthews-aye

Commissioner Dickey-aye

Commissioner Barton-aye

Commissioner Taylor-aye

The Board entered Executive Session at 8:19 p.m.
Chairperson Johnson entertained a motion to end Executive Session returned to Open Session.

Motion made by Commissioner Barton seconded by Commissioner Dickey to end Executive Session and return to Open Session.

The Board exited Executive Session and returned to Open Session at 8:34 p.m.

The Board took no action in Executive Session.

15. Adjourn- Motion made by Commissioner Matthews to adjourn at 8:40 pm, seconded by Commissioner Barton. Carried.