TOWN OF CLAYTON FIRE DISTRICT MEETING MINUTES
OF THE REGULAR MONTHLY MEETING
September 9,2026 at 7:00 PM
Clayton Meeting Room

1. **Call Regular Meeting to Order at 7:00 pm**
2. **Pledge of Allegiance**
3. **Roll Call:**
    1. Commissioners present-Taylor, Dickey, Haver, Matthews, Morgia, Barton, Johnson, District Treasurer/Secretary Lapierre.
    2. Others present-District Chief Josh Reome via Teams, Deb Farmer
4. **Agenda Amendments-**none
5. **Approval of Minutes - Discussion & Action:**
    1. Motion made by Commissioner Johnson to approve August 12, 2026 meeting minutes, seconded by Commissioner Barton. Carried.
6. **Approval of Abstract–**Motion to approve abstract with additions by Commissioner Matthews, seconded by Commissioner Haver. Carried.
   Motion by Commissioner Barton to amend and add Winning Promotions, second by Commissioner Morgia. Carried
   Motion by Commissioner Dickey to send final payment of $299,533.00 to Midwest Fire with and allow Commissioner Johnson to release payment upon his and Mike Doyle's inspection of 14-5-2, second by Commissioner Barton. Carried.
7. **Financial Reports - Treasurer**
    1. Monthly Financial Update & Reports for July 2026
    2. Motion by Commissioner Morgia to make a budget transfer of $5,940.00 from A5999 Contingency to A5134a Hose Test, second by Commissioner Barton. Carried.
    3. Made the board aware of Microsoft 365 price change to $5.50 per user per month.
8. **Correspondence-**none
9. **District Chief's Report:**
    1. 38 calls in August
    2. Solar Energy Reading 8/10/26 Bank #1-142845, Bank #2- 139445, Bank #3- 143598
    3. Training Report – see chief's report.
    4. Apparatus Updates – see chief's report
    5. Purchase Requests:
        a. Hose Test-A5134a-First Due Services $5,940.00, Fire Flow Services $8,676.00 (put to email vote 8/14/26)
           Motion by Commissioner Morgia to approve purchase from First Due Services, seconded by Commissioner Johnson. Carried.
        b. Hose-A5134-350' Key BIG 10 (Qty 7)-All Hands Fire $3,311.20, Jerome $2,875.00
           After some discussion, chief will requote this.
    6. The following transfers to Town of Orleans have been received:
        a. Corey Dorchester-also submitted letter of resignation from position (not membership)
        b. Liza Dorchester-also submitted letter of resignation from position (not membership)
        c. Tyler Eckert

       On advice of counsel, the department will send a letter of verification of resignation and transfer request and receipt of inventory.
    7. Hal Matthews reported on his findings of the details of membership insurance coverage.
    8. Depauville Fire Station – mold and mildew on PPE. Everything was brought to Station 1 and washed. Mold was found in the trucks and within the station. Brought in fans and dehumidifier

DRAFT COPY

in to mitigate. Justin Taylor, under the advice of Rob Campany, called Converse Labs to collect samples to test. Justin will notify insurance.

10. Policies:

1. Surveillance Camera Policy-DRAFT v2-attorney review sent in board packet. Holding until Ethan Patchen reviews.
2. Fob Policy – DRAFT v3-change name to Controlled Access Policy-sent in board packet. Motion by Commissioner Dickey to adopt Controlled Access Policy (v3), second by Commissioner Johnson. Carried.
3. Rules & Regulations
4. Cyber Security & Incident Response Policy-DRAFT v1 w/ draft resolution. Holding until Ethan Patchen reviews.

11. Old Business:

1. Grants-nothing new
2. Depauville Station Committee-Matt is actively working on it
3. Social Hall Roof-Justin and Matt looked into Emergency Services loan fund (2.5%) but has specific limitation on what funds can be used for and most likely the social hall will not fall into these categories.
4. IT Updates-nothing new
5. 14-5-2 Replacement Updates-Scott Johnson updated the board. Scott, along with Mike Doyle, are headed to final inspection on 9/22/2026.
6. Emergency Response Consulting Quotes-Josh sent an RFP to McGrath Consulting. Their quote is $48,000.00. Motion made by Commissioner Johnson to have Commissioner Taylor sign contract with Chiefsaide in the amount of $4,250.00, seconded by Commissioner Morgia. In favor: Morgia, Dickey, Johnson, Taylor, Matthews, Haver. Opposed: Barton. Carried.
7. Budget-Adopt Proposed Budget-Motion by Commissioner Dickey to adopt the 2027 Proposed Budget in the amount of $685,083.00, seconded by Commissioner Haver. Carried

12. New Business:

1. Elections-two seats available (Taylor & Dickey)

13. Public Comment-none

14. Other Business-Scott Johnson approved use of fire hall for Suicide Prevention Walk (Beth Solar & Whitney Rogers). Scott also approved Katie Day to use the meeting room on Tuesdays 3:15-5:00 after school rec (has insurance).

I will entertain a motion to enter Executive Session for the purpose of discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or persons.
Motion made by Commissioner Johnson seconded by Commissioner Matthews to enter Executive Session for the purpose of discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or persons.
The vote was 6 in favor and 0 against with 0 abstentions.
The Board entered Executive Session at 8:44 p.m.

I will entertain a motion to end Executive Session returned to Open Session.
Motion made by Commissioner Matthews, seconded by Commissioner Haver to end Executive Session and return to Open Session.
The Board exited Executive Session and returned to Open Session at 9:04 p.m. **The Board took no action in Executive Session.**

DRAFT COPY

15. Adjourn- Motion made by Commissioner Haver to adjourn at 9:04 pm, seconded by Commissioner Johnson. Carried.

DRAFT COPY